

Step 1 – Under the “myEnrollments” section on myLearn, select the “Finish” link

The screenshot shows a Microsoft Internet Explorer browser window displaying the myLearn portal. The address bar shows the URL: <http://mylearn.emc.com/portals/home/mL.cfm?actionID=53&CFID=60213&CFTOKEN=44212476>. The page header includes the EMC logo and navigation links: Products | Solutions | Services | Support. The main content area is titled "Education" and features a sidebar with a list of links. The "myEnrollments" link in the sidebar is highlighted with a red arrow. The main content area shows a table of enrollments for "James Myers". The table has columns for Title, Date, Status, and Action. The first row shows an enrollment for "Getting Started with Documentum- Webtop Edition (5.3 or earlier) [20202]" with a status of "In Use" and an action of "[Continue] [Finish]". The "Finish" link is highlighted with a red arrow.

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Education

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- myEducation
- myEnrollments**
- myTranscripts
- mySubscriptions
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Learning Paths

Assessment and Certification

Find A Course

Schedule

Locations & Directions

FAQs

Contact Us

Training At Your Site

Custom End User Training

Trouble Signing In?

Logout

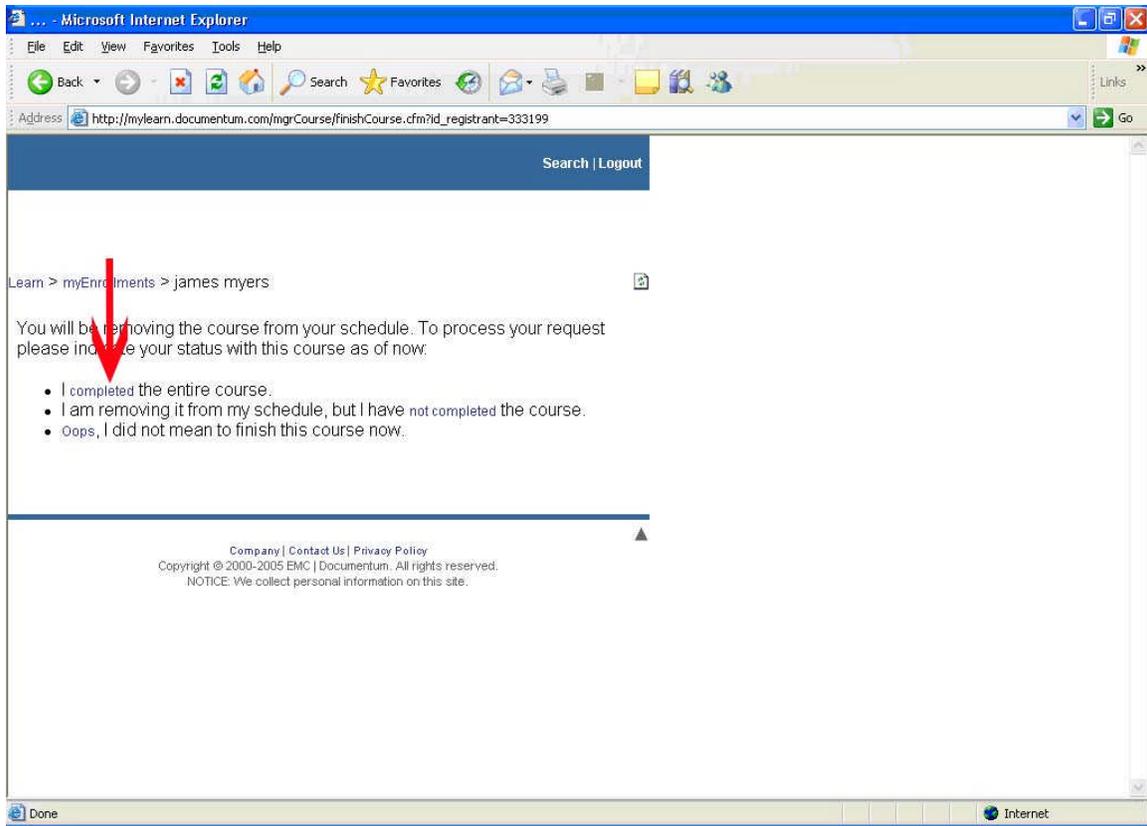
User: james myers

myEnrollments | myTranscript | myTasks | mySubscriptions

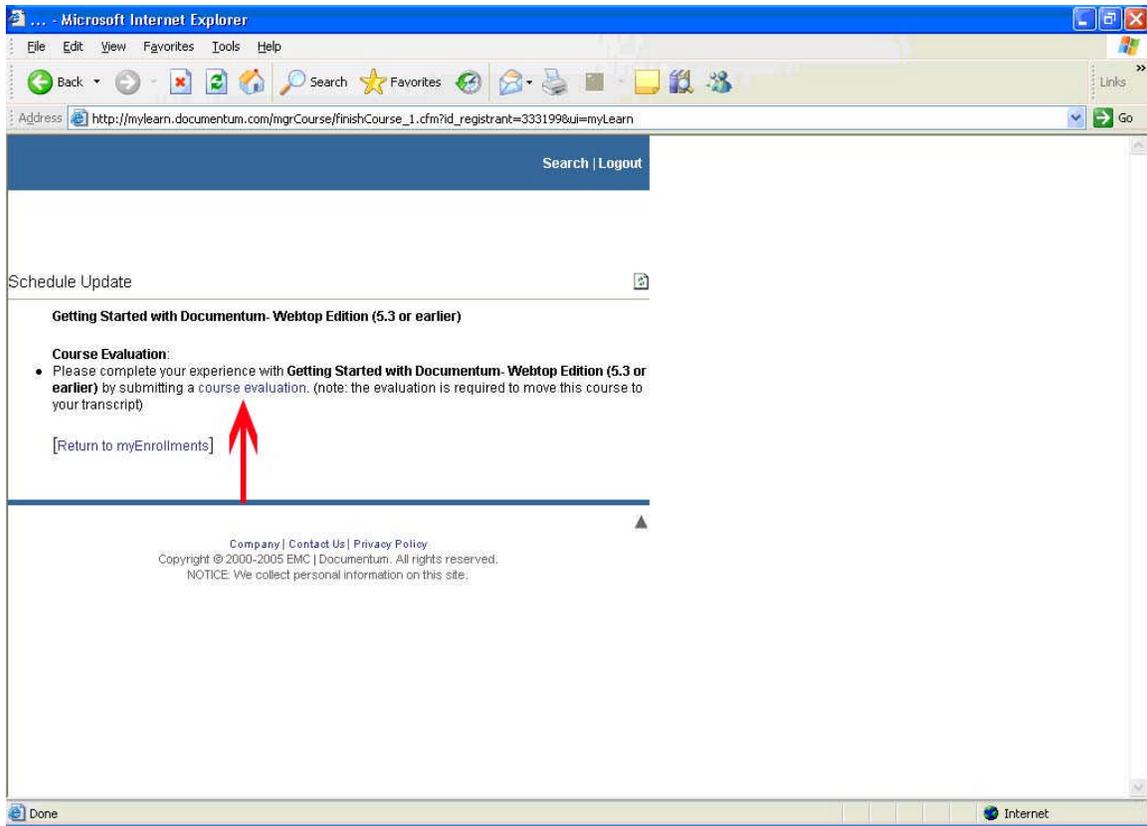
James Myers

Title	Date	Status	Action
Getting Started with Documentum- Webtop Edition (5.3 or earlier) [20202]	[Self Paced]	In Use	[Continue] [Finish]

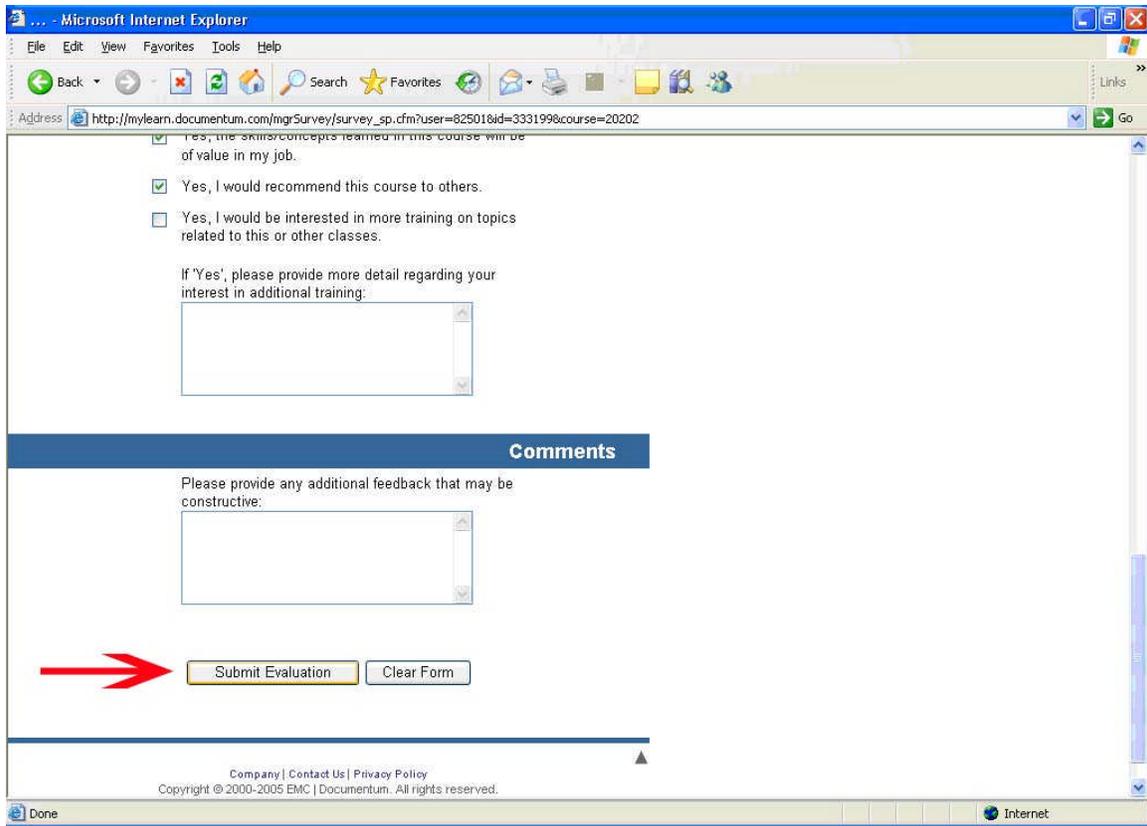
Step 2 – Select the “Completed” Course link



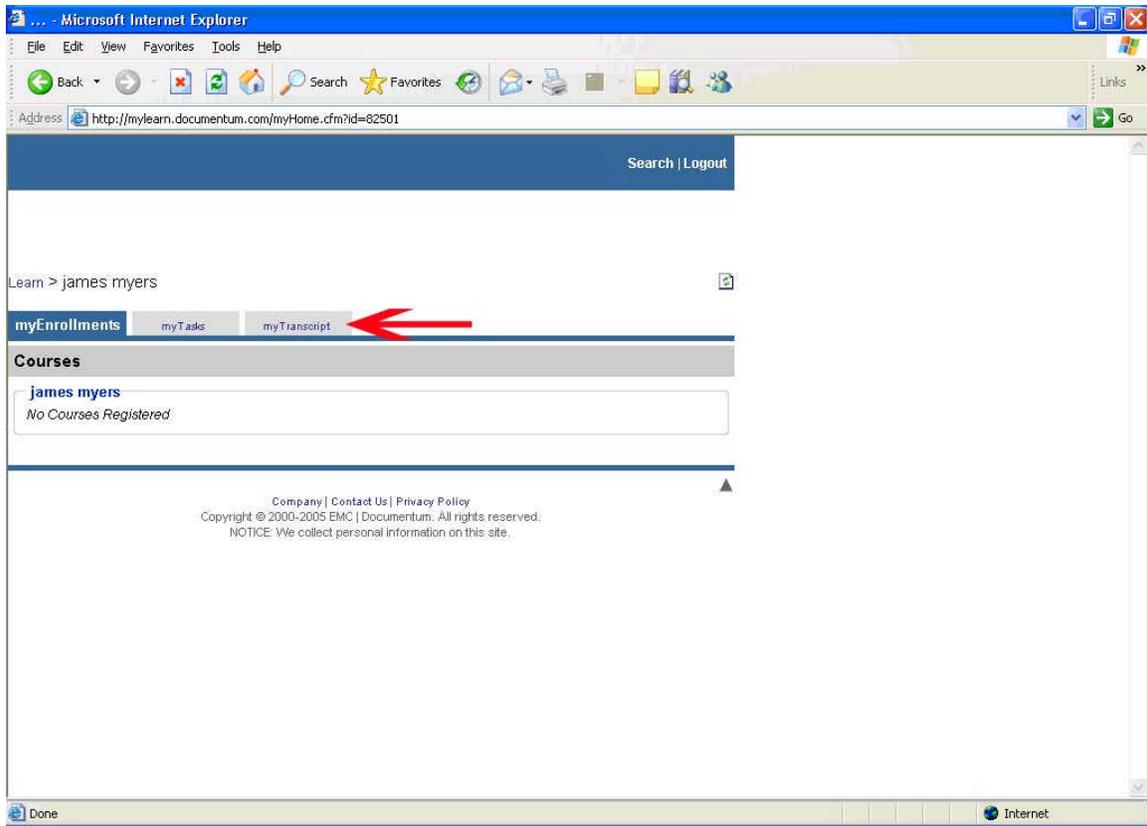
Step 3 – Select the “course evaluation” link (must evaluate course to receive certificate)



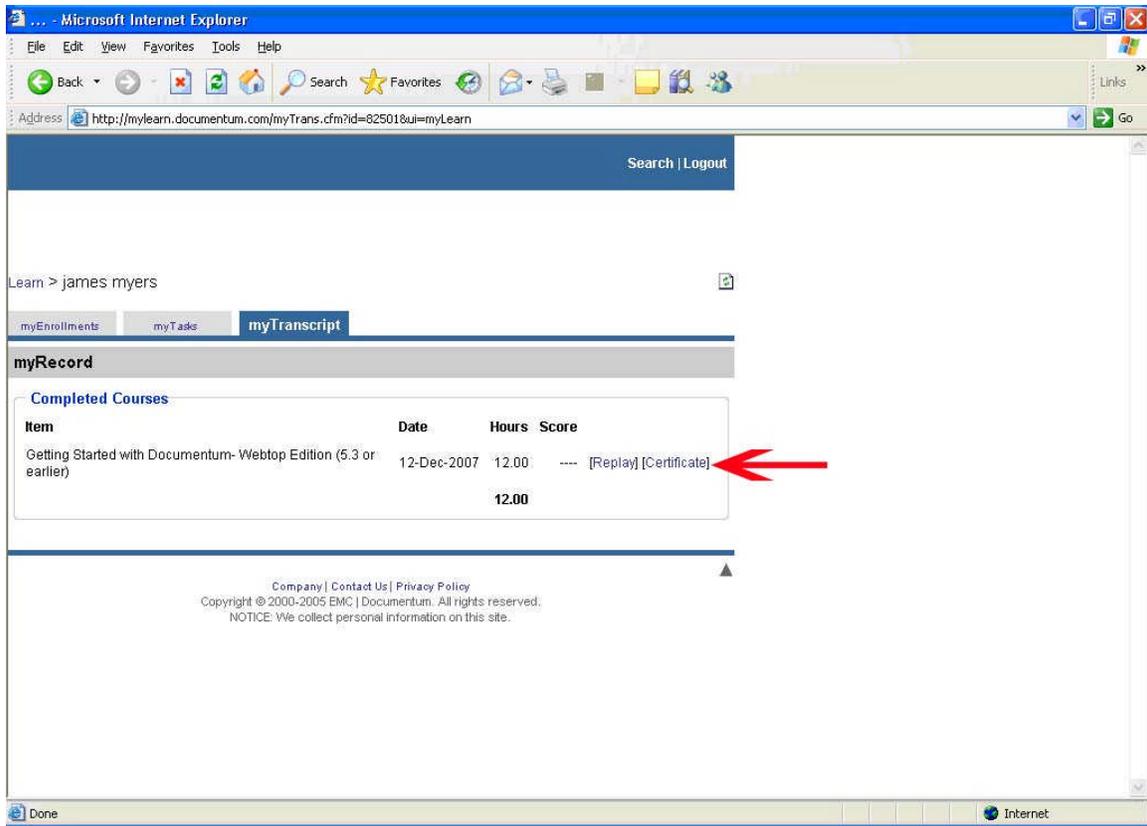
Step 4 – Submit your course evaluation



Step 5 – Navigate to the “myTranscripts” tab



Step 6 – Select the “Certificate” link



Step 7 – Download and save the pdf certificate

http://mylearn.documentum.com/cms/ml_college/3/certificate/EMCEducationCertificate.pdf - Microsoft Internet Explorer

File Edit Go To Favorites Help

Back Forward Stop Home Search Favorites Refresh Print

Address http://mylearn.documentum.com/cms/ml_college/3/certificate/EMCEducationCertificate.pdf Go

Save a Copy Print Copy Paste Select 91% Search Web Adobe Reader 7.0

Education Services **EMC²**
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Certificate of Completion

This certifies that

james myers

has successfully completed the training program requirements for

Getting Started with Documentum

1 of 1

Done Unknown Zone